

City of Sydney Advisory Panels

File No: S111818

Summary

Council has established a number of advisory panels with Council appointed Councillor representatives that provide advice on the policies and operations of the City of Sydney across various subject areas.

These advisory panels are specifically an opportunity for input and engagement, not decision-making bodies. They are not constituted as a committee of Council under the Local Government Act 1993, nor a sub-committee of the Central Sydney Planning Committee under the City of Sydney Act 1988.

On 10 October 2024, following local government elections, Council representatives were appointed to City of Sydney advisory panels and 2 new advisory panels were considered.

The terms of reference and functions (inclusive of the priority activities) of all advisory panels were then reviewed to ensure that they are fit for purpose, to improve consistency and to strengthen diversity of panel members.

The advisory panel terms of reference have been consolidated, with appendices referencing each individual panel. This consolidation streamlines and standardises the terms of reference, with amendments made to the terms and priorities as required. It is recommended that Council endorse City of Sydney Advisory Panels Terms of Reference.

Expressions of Interest processes for advisory panel members will be conducted following Council endorsement of the revised terms of reference.

Recommendation

It is resolved that:

- (A) Council endorse the City of Sydney Advisory Panel Terms of Reference as shown at Attachment A to the subject report;
- (B) authority be delegated to the Chief Executive Officer to make amendments to the City of Sydney Advisory Panel Terms of Reference to correct any minor drafting errors or to resolve any unintended inconsistencies and finalise design, artwork and accessible formats for publication;
- (C) Council note that Expressions of Interest processes for Advisory Panel members required will be conducted;
- (D) Council note that the proposed LGBTQIA+ Advisory Panel will not proceed;
- (E) Council note that the proposed Environment and Climate Change Advisory Panel is undergoing further review and consideration; and
- (F) Council note that further details will be provided via the CEO Update.

Attachments

Attachment A. City of Sydney Advisory Panels Terms of Reference

Background

1. Council has established a number of advisory panels with Council appointed Councillor representatives that provide advice on the policies and operations of the City of Sydney across various subject areas.
2. These advisory panels are specifically an opportunity for input and engagement, not decision-making bodies. They are not constituted as a committee of Council under the Local Government Act 1993, nor a sub-committee of the Central Sydney Planning Committee under the City of Sydney Act 1988.
3. On 10 October 2024, following local government elections, Council representatives were appointed to City of Sydney advisory panels and 2 new advisory panels were considered.
4. The terms of reference and functions (inclusive of the priority activities) of all advisory panels were then reviewed to ensure that they are fit for purpose, to improve consistency and to strengthen diversity of panel members.
5. The advisory panel terms of reference have been consolidated, with appendices referencing each individual panel. This consolidation streamlines and standardises the terms of reference, with amendments made to the terms and priorities as required. Note that further administrative updates may be considered prior to the Expressions of Interest for panel members being conducted.
6. Expressions of Interest processes for advisory panel members will be conducted following Council endorsement of the revised terms of reference.

Aboriginal and Torres Strait Islander Advisory Panel

7. The primary role of the Aboriginal and Torres Strait Islander Advisory Panel is to provide independent advice to the City based on members' expertise and lived experiences to guide the policies, projects and programs of the City in relation to matters of strategic and operational importance to the local Aboriginal and Torres Strait Islander community.

Business and Economic Development Advisory Panel

8. The primary role of the Business and Economic Development Advisory Panel is to provide high-level independent expert advice to the City on the implementation of the Economic Development Strategy 2025-2035.

Cycling Advisory Panel

9. The Cycling Advisory Panel's purpose is to monitor progress on implementation of the Cycling Strategy and Action Plan and provide advice on issues associated with implementation of the Cycling Strategy and Action Plan.

Environment and Climate Change Advisory Panel

10. On 10 October 2024, Council endorsed the establishment of an Environment and Climate Change Advisory Panel and requested that the Chief Executive Officer prepare terms of reference for Council consideration.
11. The proposed Environment and Climate Change Advisory Panel is undergoing further review and consideration, with an update to be provided to Council once the matter is resolved.

Housing for All Advisory Panel

12. The primary role of the Housing for All Advisory Panel is to bring together industry leaders and experts to share knowledge and provide strategic, expert advice and guidance to the City on the development of agreed strategies and initiatives to increase the supply of market, affordable and diverse housing (including social housing) within the City of Sydney Local Government Area.

Inclusion (Disability) Advisory Panel

13. The purpose of the Inclusion (disability) Advisory Panel is to provide strategic, expert and impartial advice to the City of Sydney on the development, implementation, monitoring and review of the City of Sydney's policies, strategies and plans to advance the inclusion of people with disability.

LGBTQIA+ Advisory Panel

14. On 10 October 2024, Council endorsed the establishment of an LGBTQIA+ Advisory Panel and requested that the Chief Executive Officer prepare terms of reference for Council consideration.
15. After further consultation, it is considered that the City already effectively engages with many active and well-managed LGBTQIA+ groups and organisations and, for now, it is better for the City to focus on these relationships and the initiatives, programs and activities arising from them.. Therefore, it is proposed that the LGBTQIA+ Advisory Panel does not proceed.

Multicultural Advisory Panel

16. The purpose of the Multicultural Advisory Panel is to provide advice on policies and operations of the City in relation to matters of importance to culturally, spiritually and linguistically diverse communities

Nightlife and Creative Industries Advisory Panel

17. The purpose of the Nightlife and Creative Industries Advisory Panel is to provide high-level independent expert advice to the City on a strong, inclusive, culture-led nightlife and the implementation of the Cultural Strategy 2025-2035.

Key Implications**Strategic Alignment - Sustainable Sydney 2030-2050 Continuing the Vision**

18. Sustainable Sydney 2030-2050 Continuing the Vision renews the communities' vision for the sustainable development of the city to 2050. It includes 10 strategic directions to guide the future of the city, as well as 10 targets against which to measure progress. This report is aligned with the following strategic directions and objectives:
 - (a) Direction 1 - Responsible governance and stewardship -the operation of Advisory Panels are a collaboration between elected members, City staff, representatives of NSW Government agencies, stakeholders and the community.

Organisational Impact

19. Various City staff provide secretariat and operational support to the City's Advisory Panels. These staff are not members of panels.

Risks

20. Without relevant support from Advisory Panels, the City risks not having an appropriate source of advice on the policies and operations of the City of Sydney across various subject areas.
21. This approach is within the City's risk appetite which states:
 - Our risk philosophy is centred around achieving a balance between innovation, community and user satisfaction and risk management, ensuring that we meet our strategic objectives while maintaining a robust control environment.
 - We encourage considered risk taking that supports innovation, efficiency and the achievement of our strategic objectives.

Financial Implications

22. There are sufficient funds available in the 2024/25 operating budget and future years' forward estimates for the operation of City of Sydney Advisory Panels.

Relevant Legislation

23. Local Government Act 1993.

Options

24. Council could continue with existing Advisory Panels until their relevant terms end.
25. Council could choose not to have any Advisory Panels.

Public Consultation

26. Expression of Interest processes for advisory panel members will be conducted following Council endorsement of the revised terms of reference.

MONICA BARONE PSM

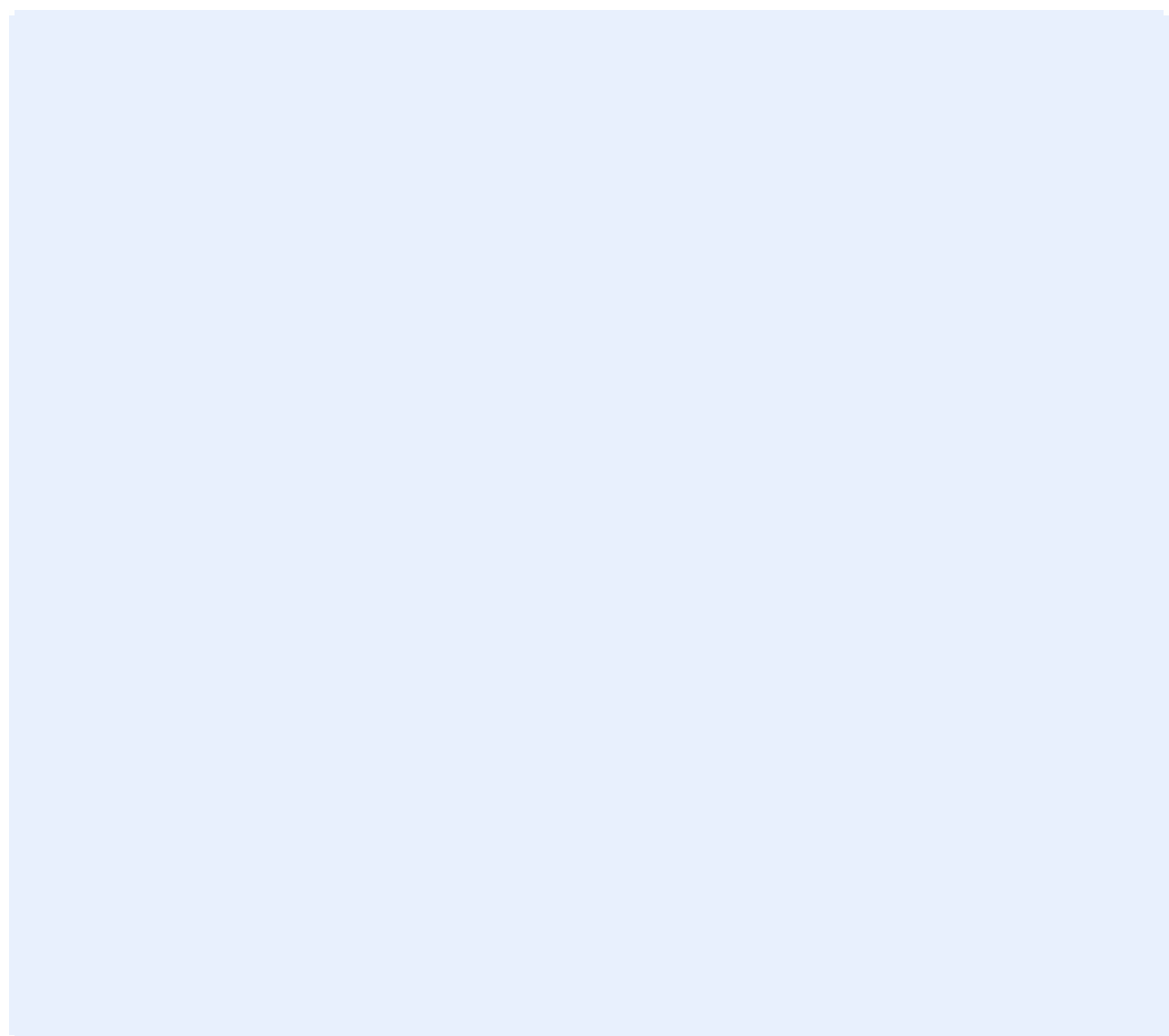
Chief Executive Officer

Erin Cashman, Manager OCEO

Attachment A

Advisory Panel Terms of Reference
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Advisory Panels Terms of Reference



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1. Limitation of Authority

The Advisory Panel is an advisory body to the City of Sydney Local Government Authority. The Advisory Panel is not an executive body and does not have the authority to:

- expend money on behalf of Council;
- undertake any work on behalf of the City of Sydney of Sydney;
- commit the Council to any arrangement;
- consider any matter outside its specific reference;
- direct Council officers in the performance of their duties; or
- represent the Council in any communication with the public or media without the permission of the City of Sydney of Sydney.

Advisory Panel advice must be in alignment with City of Sydney's policies, strategies and operational plans.

2. Term

The Advisory Panel will be convened for a term of up to 4 years and be aligned to the current Council term.

Members will be appointed for a term up to 4 years, with the term expiring 6 months after the day appointed for the next ordinary election of Council.

Members may be eligible for re-appointment for a further 4-year term.

A person ceases to be a panel member if they:

- resign;
- are absent from two consecutive meetings without notification; or
- fail to comply with these terms of reference or the City of Sydney Code of Conduct.

All appointments on behalf of organisations and NSW agencies are representative only and not personal. The representative agency can revoke an appointment at any time and appoint a new representative by way of written notice to Council.

Any member may resign by giving written notification to the City of Sydney. The Chief Executive Officer may then appoint a new member in consultation with the panel, or the panel may choose to continue to the end of the current term without replacing the panel member.

Any new panel member appointed to replace an outgoing member will be appointed for the remaining period of the existing term of other members.

The Advisory Panel may at any time be dissolved and disbanded by resolution of Council.

The Chief Executive Officer may extend the term of a panel should exceptional circumstances arise that require continuity of membership for a period.

3. Recruitment

Every 4 years (at the commencement of a new Council term) a call for nominations will be advertised and promoted to relevant groups and organisations.

The call for nominations will advise that applications will be assessed according to the selection criteria.

Where applicable, the City of Sydney may create a reserve list for any casual vacancies

Advisory Panels
Terms of Reference

We encourage all applicants, including Aboriginal and Torres Strait Islander people, Australian South Sea Islander people, people with disability, people of diverse sexualities and genders and intersex people and people from culturally and spiritually diverse communities to nominate.

4. Appointment

All Advisory Panel members, with the exception of the Councillor representative/s, will be appointed by the Chief Executive Officer of the City of Sydney in accordance with these Terms of Reference.

The Councillor representative/s will be determined by Council. Their appointment is not governed by these terms of reference.

5. Meeting Protocol and Administration

Key City staff will attend meetings to present to the panel and as observers or specialist advisors. Non-member attendees do not have voting rights.

Meetings will not be open to the public.

The City of Sydney will provide administrative support including:

- scheduling meetings of the Advisory Panel with at least two weeks' written notice to all members;
- compiling and circulating agenda and relevant documents to all members;
- taking and distributing minutes that include attendance, declaration of interest and meeting resolutions;
- coordinating other meeting arrangements including accessibility of meeting procedure and materials; and
- reporting on progress to Council and the community.

Where applicable, panel meetings will be provided with Auslan interpreters, closed captioning, translators, printed material in alternative formats or languages and/or other accessibility services as appropriate or required.

The quorum of a meeting of the panel will be a simple majority. No business of the Advisory Panel will be considered unless a quorum is present. If, within half an hour from the time appointed for the meeting, a quorum is not present, the meeting will be dissolved.

The Chair is responsible for:

- Determining the most effective way of dealing with the issues raised and making the necessary arrangements to achieve this,
- Allocating times to be devoted to agenda items and ensuring that these times are observed,
- Opening the meeting and following the agenda,
- Encouraging all members of the panel to express their point of view,
- Summarising the progress of the discussion and degree of consensus reached at the end of each agenda items, and confirming this with the Minute taker before moving on,
- Closing the meeting and confirming the date, time and place of the next meeting.

Matters arising at any meeting of the Advisory Panel will be decided by a simple majority of the votes of members.

Advisory Panels Terms of Reference

Members can suggest additional agenda items during the meeting, provided that these items do not contravene the objectives stated in these Terms of Reference and if time allows. The meeting minutes will be approved by the Chairperson and circulated to attendees. Meeting minutes from previous panel meeting will be included in the meeting agenda.

6. Code of Conduct and Conflicts of Interest

Members of the Advisory Panel must comply with the City of Sydney's Code of Conduct in their capacity as Panel member.

Members must act lawfully, professionally, ethically and with integrity.

From time-to-time Advisory Panel members may receive confidential information. Where confidential information is provided to the Advisory Panel it will be clearly identified. Advisory Panel members must maintain the confidentiality of any confidential information provided to them as part of their participation.

A breach of confidentiality is considered a breach of these Terms of Reference and the City's Code of Conduct.

The City of Sydney may terminate an Advisory Panel member's term for breaching these requirements, the Terms of Reference or the Code of Conduct.

Conflicts of interest must be disclosed and managed in accordance with the Code of Conduct. It is each members responsibility to be aware of their obligations under the Code of Conduct for both pecuniary and non-pecuniary conflicts of interest.

In addition, where members are engaged as City of Sydney contractors or consultants, outside their work on the Advisory Panel but for work that pertains to an item on the Advisory Panel agenda, the member shall not participate in any discussion, decision-making or voting on that item.

7. Working Groups

Time-limited working groups may be established throughout the term to address specific issues and projects.

The City of Sydney will seek relevant panel members to participate in these working groups, according to their area of expertise, lived experience or specific interest.

The group may be required to review and consider written or other materials before meetings and provide follow-up comments after meetings.

They will be supported by a City of Sydney staff member who will convene and coordinate the work of the group.

8. Reporting and Review

The City of Sydney will report to Council on each meeting of the Advisory Panel meeting via the CEO Update.

The key activities of the Advisory Panel will be reported in the City of Sydney's annual report.

9. Payment

The City of Sydney may pay Advisory Panel members, other than Councillors, a sitting fee of \$300 for each meeting they attend.

Government, peak bodies and large business representatives are not eligible for payment.

Applicable payments will be made in accordance with Terms of Appointment.

Panel members may be reimbursed reasonable out-of-pocket expenses incurred by attending the advisory panel meetings such as payment for transport expenses.

Appendix A - Aboriginal and Torres Strait Islander Advisory Panel

1. Purpose

The primary role of the Aboriginal and Torres Strait Islander Advisory Panel (the advisory panel) is to provide independent advice to the City of Sydney (the City) based on members' expertise and lived experiences to guide the policies, projects and programs of the City in relation to matters of strategic and operational importance to the local Aboriginal and Torres Strait Islander community.

2. Objectives

- Share knowledge, insights and provide advice on the needs of Aboriginal and Torres Strait Islander people living in the City of Sydney local government area
 - Assist the City of Sydney's knowledge and understanding of Aboriginal and Torres Strait Islander culture and society.
 - Represent the interests of Aboriginal and Torres Strait Islander people in the local area
 - Advise on the implementation of the Sustainable Sydney 2030- 2050, the City's First Nations strategic framework and other relevant plans, programs and projects as they are adopted by Council
 - Advise on proposed Aboriginal naming projects in line with the City of Sydney Naming Policy.
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3. Membership

The membership of the advisory panel will include a broad range of members who have demonstrated expertise and/ lived experience in a range of areas of social, economic, environmental and cultural importance to the local Aboriginal and Torres Strait Islander community. Membership consists of up to 15 members from the Aboriginal and Torres Strait Islander community (including a minimum of 2 people aged 18-33 years) including:

- Two Elders
- Up to 6 community representatives
- Up to 7 representatives with expertise in one or more of the following priority areas:
 - Aboriginal economic prosperity
 - Indigenous procurement
 - Public art and culture
 - Housing and homelessness

Advisory Panels Terms of Reference

- Government reform and policy
- Social issues
- Education and workforce development
- Community development and engagement
- Youth engagement and leadership
- Environmental management

The community members will be joined on the advisory panel by:

- One representative from the Metropolitan Local Aboriginal Land Council
- The Lord Mayor (or delegate)
- One City of Sydney Councillor

4. Selection Process

Panel membership is an Aboriginal and Torres Strait Islander identified position, and Aboriginality is a genuine requirement for the role.

Applications will be assessed by a panel comprising City of Sydney staff according to the following selection criteria:

- live, work or study in the City of Sydney local government area
- confirm of Aboriginality (may be required)
- outline the reason for applying to be an Elder, community representative, and/or expert representative
- describe lived experience and connection to the local Aboriginal and Torres Strait Islander community,
- demonstrate how local Aboriginal and Torres Strait Islander interests will be represented

5. Co-Chairs

The advisory panel will be chaired by two members who will be elected for a one-year term by panel members at the beginning of each calendar year.

Panel members will be invited to nominate themselves or another member for a position of Co-chair. Panel members will then vote on nominees for the positions of Co-chair.

Co-chairs have additional responsibilities to other members. These include:

- Attending a Co-chairs briefings prior to every advisory panel meeting to discuss and set the meeting agenda
- Opening each meeting with an acknowledgement of Country, welcome, apologies, and adoption of minutes of the previous meeting
- Actively chairing the meetings to ensure all items are discussed, the meetings run to time, all members have the opportunity to contribute, individual members do not dominate the discussion and decisions are clear for the purposes of the minutes.

Advisory Panels
Terms of Reference

New co-chairs will attend a Co-chairs development session prior to chairing their first meeting so that they understand and are confident in their responsibilities.

The Co-chair/s will be paid an additional fee of \$150 for each advisory panel meeting co-chaired.

6. Meetings

The advisory panel will meet 4 times a year, or as need requires, on dates to be set out in advance for each year.

The panel will be required to review and consider written or other materials before meetings and provide follow-up comments after meetings.

Appendix B – Business and Economic Development Advisory Panel

1. Purpose

The primary role of the Business and Economic Development Advisory Panel (the advisory panel) is to provide high-level independent expert advice to the City of Sydney (the City) on the implementation of the Economic Development Strategy 2025-2035 (the strategy).

The strategy was developed in close collaboration with the advisory panel and provides direction for how the City will support the development of our local area economy over the next ten years. It sets a vision to champion a global economy that unlocks innovation, which is sustainable and inclusive, and provides great local experiences, and targets 200,000 additional jobs in our local area by 2036.

Collaboration will be critical to the implementation of the strategy vision, with a diverse range of sectors, businesses, peak bodies, university and government departments providing both insights and expertise to guide the City's strategy and operations, as well as presenting opportunities to partner in delivery of the strategy.

2. Objectives

- Share knowledge, data and insights and provide advice on the implementation of Council actions as outlined in the Economic Development Strategy 2025-2035.
- Advise on partnerships that can enable collaborative action in relation to the 8 momentum building projects listed in the strategy:
 - Unlocking Tech Central via Broadway
 - Accelerating the green economy transformation
 - Exploring localised circular economies
 - Supporting Indigenous enterprise
 - Putting vacancy to creative use
 - Retaining international student talent
 - Evolving the visitor experience
 - Promoting vibrant streets

Advisory Panels Terms of Reference

- Advocate to other government agencies, the private sector and relevant peak bodies on key priority economic issues.

3. Membership

The membership of the advisory panel will include a broad range of members who are highly recognised in relevant professional fields and who have demonstrated experience, seniority (CEO or equivalent) and knowledge of a range of economic areas such as trade and investment attraction, talent attraction, the innovation economy, green economy and sustainable finance, creative economy, community wealth building, the night time economy and the visitor economy. Membership consists of up to twenty (20) members including:

- Up to 8 senior (CEO or equivalent) representatives from the local business sector, including First Nations businesses and small business;
- Up to 8 senior (CEO or equivalent) representatives from research, academic or peak body organisations with relevant knowledge and expertise
- Up to 4 State agency representatives relevant to the economic development of Sydney;
- Up to 3 elected representatives, comprising the Lord Mayor (or delegate) and 2 City of Sydney Councillors.

Members may be individuals or appointed as a representative of an organisation, body or agency.

4. Selection Process

- Applications will be assessed by a panel comprising City of Sydney staff according to the following selection criteria: a requirement for representatives to live, work or study in Metropolitan Sydney;
- a statement of purpose by the representatives, that is, their reason for applying; and
- a list of the skills, knowledge and/or experience they will bring to the advisory panel.

5. Chair and Co-Chair

The advisory panel will be chaired by a member who will be elected for a one-year term by panel members at the beginning of each calendar year.

Panel members will be invited to nominate themselves or another member for the position of Chair. Panel members will then vote on nominees for the position of Chair.

The position of Co-chair will be filled by one of the Councillors appointed to the advisory panel. Councillors will agree among themselves who will take the position of Co-chair at beginning of each calendar year, and may decide to rotate the Co-chair position between themselves.

6. Collaboration with Other Committees and Levels of Government

The advisory panel will engage, connect and collaborate with other relevant groups and/or committees as required. This will include, but not be limited to, groups and/or committees formed by other levels of government.

7. Meetings

The advisory panel will meet 3 times a year, or as need requires, on dates to be set out in advance for each year.

The panel will be required to review and consider written or other materials before meetings and provide follow-up comments after meetings.

Appendix C – Cycling Advisory Panel

1. Purpose

The Cycling Advisory Panel's purpose is to monitor progress on implementation of the Cycling Strategy and Action Plan and provide advice on issues associated with implementation of the Cycling Strategy and Action Plan.

2. Objectives

The role of the Cycling Advisory Panel is to:

- Share information and monitor progress on the implementation the Cycle Strategy and Action Plan.
 - Share information on current projects, programs, services and regulation impacting the Local Government Area.
 - Provide comment on issues associated with the above, and emerging trends such as e-mobility.
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3. Membership

The membership of the advisory panel is as follows:

- The Lord Mayor (or delegate)
- One City of Sydney Councillor - Chair

Non-Council representatives may include one from each of the following:

- Transport for NSW
- Place Management NSW
- Neighbouring councils
- NSW Office of Sport
- Bicycle NSW
- BikeSydney
- Leichhardt BUG
- BikeEast
- Committee for Sydney
- Better Streets

Other non-Council representatives may be invited as required.

4. Chair

The advisory panel will be chaired by the Councillor appointed to the advisory panel. City staff will Chair the advisory panel if the Councillor Chair is not in attendance.

5. Meetings

The advisory panel will meet 3 times a year, or as need requires, on dates to be set out in advance for each year.

The panel will be required to review and consider written or other materials before meetings and provide follow-up comments after meetings.

Appendix D – Housing For All Advisory Panel

1. Purpose

The primary role of the Housing for All Advisory Panel is to bring together industry leaders and experts to share knowledge and provide strategic, expert advice and guidance to the City of Sydney (the City) on the development of agreed strategies and initiatives to increase the supply of market, affordable and diverse housing (including social housing) within the City of Sydney Local Government Area.

Sydney remains Australia's least affordable city. The decline in housing affordability and the inability of everyday people to access affordable and diverse housing is having an increasingly detrimental impact on socio-economic diversity, which underpins the city's rich social fabric.

Affordable and diverse housing supports a well-functioning city. For people on lower incomes it provides a critical alternative to private market housing, providing some opportunity to live in the city. It also acts as a release valve to social housing, easing the pressure on demand for an already undersupplied market.

Providing affordable and diverse housing is a key focus of the City of Sydney's long-term vision for a City for All. The working group will work collaboratively to identify opportunities and develop solutions to address this complex issue for our community.

2. Objectives

- Share knowledge, provide advice and establish partnerships that create opportunities to increase affordable and diverse housing in the City of Sydney Local Government Area.
- Support and guide the implementation of initiatives and actions within the City's Housing for All: City of Sydney Local Housing Strategy.
- Advise Council on affordable housing strategies, actions and opportunities.
- Review innovative housing solutions that facilitate and promote new affordable and diverse housing projects and support services.
- Advocate to other government agencies, the private sector and relevant peak bodies on key affordable and diverse housing issues.
- Collaborate with key representatives and stakeholders from across the affordable and diverse housing sector, relevant community organisations and peak bodies.
- Identify opportunities for affordable and diverse housing projects and initiatives that are Aboriginal and Torres Strait Islander led and support vulnerable groups.
- Provide insights and guidance to Council on best practice, innovative housing models, highlight market trends and community impacts, and identify opportunities for sustainable and accessible affordable and diverse housing options where relevant.

3. Membership

The membership of the advisory panel will include a broad range of stakeholders and organisations active within the affordable and diverse housing sector and peak bodies and agencies that represent the interests of the City's diverse communities.

Membership consists of up to thirteen (13) members including:

- Up to four representatives from the Community Housing Provider (CHP) sector (currently or previously) or housing peak bodies;
- Up to two community representatives who live in and/or access affordable and diverse housing;
- Up to two representatives from research (or similar) organisations and industry. Including those (currently or previously) with relevant knowledge and expertise on affordable and diverse housing issues, including culturally appropriate housing and universal housing design;
- Up to one representative from the not-for-profit or philanthropic sector.
- Up to two State Agency representatives relevant to affordable and diverse housing, including funding bodies.
- Three elected representatives, comprising the Lord Mayor (or delegate) and two City of Sydney Councillors.

Members may be individuals or appointed as a representative of an organisation, body or agency.

4. Selection Process

Applications will be assessed by a panel comprising City of Sydney staff according to the following selection criteria:

Selection Criteria

- a requirement for nominees to live, work or study in or near the City of Sydney's Local Government Area;
- a statement of purpose by the nominee, that is, their reason for nominating; and
- a list of the skills, knowledge and/or experience they will bring to the working group in affordable and diverse housing.

Aboriginal and Torres Strait Islander housing groups, or peak bodies will be actively encouraged to apply. At least one member of the Working Group will identify as an Aboriginal or Torres Strait Islander and be an advocate for Aboriginal community needs.

5. Co-Chairs

Elected council representatives will co-chair the meetings and rotate chairing of the meetings.

6. Collaboration with Other Committees and Levels of Government

The advisory panel will engage, connect and collaborate with other relevant panels, groups and/or committees as required. This will include, but not be limited to, groups and/or committees formed by other levels of government and the Resilient Sydney Affordable Housing Steering Committee. Specifically, the advisory panel will complement the role and work of the Resilient Sydney Affordable Housing Steering Committee and seek to support key projects and initiatives where appropriate.

7. Meetings

The advisory will meet 3 times a year, or as need requires, on dates to be set out in advance for each year.

The panel will be required to review and consider written or other materials before meetings and provide follow-up comments after meetings.

Appendix E – Inclusion (disability) Advisory Panel

1. Purpose

The purpose of the Inclusion (disability) Advisory Panel is to provide strategic, expert and impartial advice to the City of Sydney on the development, implementation, monitoring and review of the City of Sydney's policies, strategies and plans to advance the inclusion of people with a disability.

2. Objective

The Panel will help set the pathway for the City of Sydney's contribution to improvements to policy, process and the public domain to support people with disability including:

- providing feedback and advice to aid in the development and implementation of the City of Sydney's Inclusion (disability) Action Plan;
- providing advice across all areas relevant to people with disability;
- providing strategic advice relating to the inclusion and accessibility of City of Sydney's infrastructure, facilities, events, services, programs, systems and information for people with disability;
- provide feedback on submissions we may make relating to State and Federal Government policy and legislation;
- Provide advice on how to identify issues that are relevant to people with disability and;
- advocate on behalf of people with disability for increased visibility and awareness of the needs of people with disability.

3. Membership

The membership of the Inclusion (disability) Advisory Panel will include members who are highly recognised in relevant professional fields and who have demonstrated experience and knowledge in the disability support sector. Members will include those with a direct experience of disability whether personally or through a caring and support role or work within relevant sectors. Members may include representatives of relevant peak bodies, practitioners and business owners with related specialist expertise including of;

- The built environment and urban planning including public domain, public amenities and services
- Economic participation

Advisory Panels Terms of Reference

- Housing and transport
- Arts, culture, sport and recreation
- Civic participation in employment, service delivery and decision making
- Media and communications including, social media
- Legislation underpinning access and inclusion.

Membership of the Inclusion (disability) Advisory Panel consists of up to 12 members and will include two elected representatives, comprising the Lord Mayor (or delegate) and one City of Sydney of Sydney Councillor.

4. Selection Process

Applications will be assessed by a panel comprising City of Sydney staff according to the following selection criteria.

Panel members must:

- live, work or study in the City of Sydney Local Government Area;
- if relevant, demonstrate lived experience or experience of living with or caring for a person with disability or working within relevant sectors;
- have relevant skills or experience in the relevant sector;
- provide a statement outlining the reasons they want to sit on the panel; and
- provide a list of the skills, knowledge and experience they will bring to the panel in service of the local community.

All applicants must be prepared to attend an interview as part of the selection process and, if successful, an induction session prior to the inaugural meeting.

5. Chair and Co-Chair

The Inclusion (disability) Advisory Panel will be chaired by a member who will be elected for a one-year term by panel members at the first meeting of each calendar year.

Members will be invited to nominate themselves or another member for the position of Chair or Co-Chair. Panel members will then vote on nominees for the position of Chair.

After the initial one-year term, the Chair will act as Co-Chair for a further one-year term. The Co-Chair will provide support to the new Chair as required.

During the inaugural term, a Co-Chair will also be elected for a one-year term.

If the position of Chair becomes vacant for any reason, the panel members will vote to elect another existing member to be the Chair until the end of the calendar year

6. Meetings

The Inclusion (disability) Advisory Panel will meet 3 times each year, or as need requires, on dates to be set out in advance for each year.

The panel will be required to review and consider written or other materials before meetings and provide follow-up comments after meetings.

Appendix F – Multicultural Advisory Panel

1. Purpose

The Multicultural Advisory Panel's purpose is to provide advice on policies and operations of the City of Sydney in relation to matters of importance to culturally and spiritually diverse communities.

2. Objectives

- Advising Council on the makeup of diverse cultural groups and populations living in the City of Sydney's Local Government Area and the needs and desires of people within those groups;
- Advising Council on the implementation of Sustainable Sydney 2030-2050 Continuing the Vision and other relevant plans as they are adopted by Council, including supporting the communication, delivery and review of the City's community engagement plan and strategy;
- Promoting an increased knowledge and understanding of diverse cultures and society in the wider community and facilitating partnerships that nurture cultural diversity, capacity building, and increased community connections;
- Advising Council on appropriate methods of communication to diverse cultural groups and populations, including regarding City of Sydney strategies and policies, and of events and programs produced and delivered by the City of Sydney;
- Providing input to policy development, planning and advice to Council across all areas where there is likely to be an impact on multicultural communities, including multicultural businesses and economic development; and
- Advocating on behalf of culturally diverse communities, including strategies to combat racism and discrimination, and promoting greater understanding and appreciation of multiculturalism.

3. Membership

Membership of the Multicultural Advisory Panel consists of up to 12 members including representatives from multicultural organisations, universities, government agencies and other relevant organisations within the sector. Membership will include two elected representatives, comprising the Lord Mayor (or delegate) and one City of Sydney of Sydney Councillor.

4. Selection Process

Applications will be assessed by a panel comprising City of Sydney staff according to the following selection criteria.

Panel members must:

- live, work or study in the City of Sydney Local Government Area;
- have relevant skills or experience in multicultural policy development and implementation;
- a relevant cultural background;
- provide a statement outlining the reasons they want to sit on the panel; and
- provide a list of the skills, knowledge and experience they will bring to the panel in service of the local community.

All applicants must be prepared to attend an interview as part of the selection process and, if successful, an induction session prior to the inaugural meeting.

5. Chair and Co-Chair

The Multicultural Advisory Panel will be chaired by a member who will be elected for a one-year term by panel members at the first meeting of each calendar year.

Members will be invited to nominate themselves or another member for the position of Chair or Co-Chair. Panel members will then vote on nominees for the position of Chair.

After the initial one-year term, the Chair will act as Co-Chair for a further one-year term. The Co-Chair will provide support to the new Chair as required.

During the inaugural term, a Co-Chair will also be elected for a one-year term.

If the position of Chair becomes vacant for any reason, the panel members will vote to elect another existing member to be the Chair until the end of the calendar year

6. Meetings

The Multicultural Advisory Panel will meet 3 times each year, or as need requires, on dates to be set out in advance for each year.

The panel will be required to review and consider written or other materials before meetings and provide follow-up comments after meetings.

Appendix G –Nightlife and Creative Industries Advisory Panel

1. Purpose

The primary role of the Nightlife and Creative Industries Advisory Panel is to provide high-level independent expert advice to the City of Sydney on a strong, inclusive, culture-led nightlife and the implementation of the Cultural Strategy 2025-2035.

2. Objectives

- the establishment, coordination, evaluation and governance of Special Entertainment Precincts;
 - the implementation of relevant NSW Government policies such as the Vibrancy Reforms and Cultural SEPP;
 - communication, consultation and collaboration with nightlife and creative sector stakeholders;
 - advocacy for a strong, inclusive, culture-led nightlife and a sustainable, connected, well-coordinated 24-hour city.
 - Share knowledge, data and insights and provide advice on the implementation of Council actions as outlined in the Cultural Strategy 2025-2035.
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3. Membership

Membership of the Nightlife and Creative Industries Advisory Panel consists of up to 12 members, chosen from each of the following sectors:

- major cultural institutions
- festivals and events
- contemporary music
- live music and performance venues
- galleries and arts spaces
- restaurants or cafes
- small bars
- nightclubs
- tourism
- community services

- property development
 - urban planning and regulation
 - other relevant industries or industry associations representing nightlife stakeholders
 - two elected representatives, comprising the Lord Mayor (or delegate) and one City of Sydney Councillor.
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4. Selection Process

Applications will be assessed by a panel comprising City of Sydney staff according to the following selection criteria:

- a requirement for representatives to live, work or study in Metropolitan Sydney;
- a statement of purpose by the representatives, that is, their reason for applying; and
- a list of the skills, knowledge and/or experience they will bring to the advisory panel.

All applicants must be prepared to attend an interview as part of the selection process and, if successful, an induction session prior to the inaugural meeting.

5. Chair and Co-Chair

The Nightlife and Creative Industries Advisory Panel will be chaired by a member who will be elected for a one-year term by panel members at the first meeting of each calendar year.

Members will be invited to nominate themselves or another member for the position of Chair or Co-chair. Panel members will then vote on nominees for the positions.

After the initial one-year term, the Chair will act as Co-Chair for a further one-year term. The Co-Chair will provide support to the new Chair as required.

During the inaugural term, a Co-Chair will also be elected for a one-year term.

If the position of Chair becomes vacant for any reason, the panel members will vote to elect another existing member to be the Chair until the end of the calendar year

6. Meetings

The Nightlife and Creative Industries Advisory Panel will meet 3 times each year, or as need requires, on dates to be set out in advance for each year.

The panel will be required to review and consider written or other materials before meetings and provide follow-up comments after meetings.

